



Application for Employment

Accurate Laser Cutting (Leeds) Ltd
 Unit 3, Stourton Business Park,
 Wakefield Road, Leeds, LS10 1DU
 Tel: 0113 2779997 Fax: 0113 2779955
 Email: info@accurate-laser.co.uk
 www.accurate-laser.co.uk

You may enclose your C.V as well as fully completing this form
 Any applicant not fully completing this form will not be considered for interview
 Please note all application forms will be treated in the strictest confidence

Please fill this form in your own handwriting and return to the above address via post or E-mail

Personal Details	
Surname	
Other Names	
Address	
Marital status	
Telephone No (home & mobile)	
E-mail	
Position Applying for	
Education and Training	
Education and Training (please include dates to and from as well as the location of your training took place)	
Details on results on any examinations taken (Again please specify details on dates and location)	
Further Education e.g. College, university, evening classes (Again please specify details on dates and location)	
Any other training or qualifications (Again please specify details on dates and location)	

Employment History

Employee 1	
Present Employer - Name	
Present Employer - Address	
Job Title	
Duties Please write a brief description of your responsibilities and duties involved in your position	
Rates of Pay	
Dates of employment	From: _____ To: _____
Reason for seeking alternative employment	
Employee 2	
Employer - Name	
Employer - Address	
Job Title	
Duties Please write a brief description of your responsibilities and duties involved in your position	
Rates of Pay	
Dates of employment	From: _____ To: _____
Reason for leaving	
Employee 3	
Employer - Name	
Employer - Address	

Job Title	
Duties Please write a brief description of your responsibilities and duties involved in your position	
Rates of Pay	
Dates of employment	From: _____ To: _____
Reason for leaving	
<i>Please note: that no approach will be made to your present employer, before an offer of employment is made to you and your permission granted</i>	
Please tell us about other jobs you have done and about any skills you used and/or learned in those jobs. (if required please use separate sheet)	
Please tell us why you have applied and give an example of things you have done that have made you particularly suited to this job. (if required please use separate sheet)	
Have you ever been convicted of a criminal offence? <small>(declaration subject to the rehabilitation of Offenders Act 1974)</small>	Yes / No <i>Delete as appropriate</i>
Do you hold a Full Driving Licence?	Yes/No
Do You have any points or endorsements on your driving licence? If yes please state details	Yes/No
Do You have any trailer towing experience?	Yes/No

Do you have your own transport?

Yes/No	
Do you have any holidays already booked?	Yes/No
Are you available to work Nights, overtime or shifts?	Yes/No if yes give details
In the last 5 years have you taken medication or received therapy for any disability or illness? If yes please give details	Yes/No
If you have any disabilities please tell us about any adjustments we may need to make to assist you at the interview	
Please tell us if there are any Days or dates when you will not be able to attend an interview	
I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberating false information could result in my dismissal	
Signature	Date

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